

Minute of the Supply Chain Group, 27 April 2010

BIS Conference Centre, 1 Victoria Street, London, SW1

Attendees:

Bill Parfitt, GM, Chair	Paul Mullins, BIS
Nigel Stein, GKN, Deputy Chair	John Marshall, BIS
Mark Adams, Toyota	Kate Warren, OLEV
Jon Beasley, GKN	Richard Higgins, UKTI
David Bell, JCB	David Bott, TSB
Richard Bruges, Unipart Logistics	
Mike Carr, EMDA	
Geoff Dale, Industry Forum	
James Davies, Calsonic Kansei	
Lawrence Davies, GM	
Simon Griffiths, MAS West Midlands	
Ian Harnett, JLR	
Veronica Hurst, Bentley	
Jon King, Corus Automotive Engineering	
Indro Mukerjee, CMAC MircoTechnology	
Ian Parker, Birkby's Plastics	
Allen Procter, Leyland Trucks	
Jim Rickard, Michelin	
Dermot Sterne, Stadco	
Engelbert Wimmer, PA Consulting	
John Wingfield, Flambeau Europlast	
Yung Tran, SMMT	

Apologies:

Matthias Holweg, Cambridge University
Peter Stewart, TI Automotive

Agenda Item 1: Chairs' Introduction

The **Chair** opened the meeting and thanked members for their ongoing commitment to the group.

The **Chair** noted that the survey sent to OEMs to scope their sourcing requirements had a high response rate and that **Matthias Holweg** (Cambridge University) is currently designing the survey to go to suppliers to scope their sourcing capabilities. The **Chair** noted that Matthias Holweg would have sole access to the data compiled through the surveys.

Ian Harnett, JLR noted that he had not seen the survey. [**ACTION 1:** Auto Council Secretariat to notify Matthias Holweg of Ian's failure to receive the survey]

The **Chair** presented Paper SCG270410/01 giving members an overview of the objectives, strategies and tactics agreed by the Supply Chain Group working group on 25 February. The **Chair** noted that since this meeting he had invited 'pilots' to lead work under each of the 7 tactics identified by the working group.

The **Chair** noted that to try to ensure the effectiveness of today's meeting he had pre-allocated other members of the Supply Chain Group to act as 'crew' to support the pilots. The **Chair** emphasised that this allocation was not permanent and group

members should feel free to contribute to work streams where they felt they had the most to offer.

The **Chair** set out that the purpose of today's meeting is for the pilots and crew to brainstorm a maximum 5 actions under their particular tactic.

Agenda Item 2: Workplan Tactics

The meeting split into sub-groups where pilots and crew brainstormed 5 actions per tactic.

Agenda Item 3: Feedback

The pilots and crew will have until 21st May to finalise their actions. [**ACTION 2:** Pilots to send finalised 5 actions to Bill Parfitt and Automotive Council Secretariat – Paul Mullins and John Marshall by May 21st].

Summary list of actions

Action	Responsibility	Date Action Created	Deadline
ACTION 1: Auto Council Secretariat to notify Matthias Holweg of Ian's failure to receive the survey	Auto Council Secretariat	27.04.10	ASAP
ACTION 2: Pilots to send finalised 5 actions to Bill Parfitt and Automotive Council Secretariat – Paul Mullins and John Marshall by May 21 st	Pilots	27.4.10	21.05.10