

**Paper no: AC1012/03: CONCLUSION**

**Members' brief:**

- This item will be time constrained.
- Therefore Members are asked to note, and comment by correspondence or through Sherpas, on the following items:
  - **3a:** the Council's terms of reference;
  - **3b:** the initial work plan (areas of focus), which sets out the priority areas of interest for the three councils (Auto Council, Technology Council, Supply Chain Council);
  - **3c:** dates for future meetings: these reflect Lord Mandelson and Mr Lucas's availability, but we appreciate will need review against members' diaries and corporate calendars.

**Automotive Council Secretariat**

## **Paper no: AC1012/03a: Council Terms of Reference**

The Automotive Council is being set up to provide an advisory and consultative forum for Government and the Automotive Industry in the UK, in order to ensure a sustained high level conversation with the industry and to put in place a long term strategic framework for the development of the industry. This is as set out in the Government's response to the recommendations of the NAIGT report.

The Automotive Council exists to help:

- Create a transformed business environment in the UK to provide a more compelling investment proposition for the related industries;
- Develop further the technology roadmaps for low carbon vehicles and fuels, and exploit opportunities to promote the UK as a strong candidate to develop these and other technologies;
- Develop a stronger and more competitive supply chain;
- Provide a stronger public voice for the industry to support the value of the industry to the UK and to global partners;
- Ensure a strategic, continuous conversation between Government and the Automotive industry.

In addition the Automotive Council will address any matters agreed by the Chairmen.

### **Mode of operation**

The Automotive Council will be chaired jointly by the Secretary of State for Business, and by a senior industry chairman with two deputy chairman if required. Meetings will be held 2/3 times a year. This can be varied by the Chairmen as pressure of work requires.

In agreement with Government, the Council will publish papers and press releases on new developments or issues in the UK Automotive Manufacturing Sector.

It is likely that as the Council's strategy evolves, detailed work will be devolved to ad hoc sub-committees. The chairmen of the sub-committees will be agreed by the Chairmen of the Automotive Council. Terms of reference will be agreed by the Automotive Council. These will include a:

- *Supply Chain Council*, as tasked in the Government response and agreed by the Automotive Council;
- *Automotive Technology Council*, leading on technology road maps;

In addition an Automotive Council Working Group will agree forward agendas and ensure work progresses. This group will include the Society for Motor Manufactures and Traders, and other industry groups as required. In addition the Working Group will include the Department for Transport, the Devolved Administrations, the Technology Strategy Board, and other Whitehall colleagues as required.

The secretariat functions will be performed by the Automotive Unit in BIS.

### **Membership**

Members will be senior industry and government representatives and others with expertise in appropriate fields, invited to join on a voluntary basis by the joint Chairs. They will not be paid for their participation in Automotive Council activities.

These will not be public or Ministerial appointments that fall within the scope of the Code of Public Appointments. No payment of fees will be required for the services or advice provided. Member will bring with them authority, resource and commitment to the work of the Automotive Council.

Other Government Departments and partners involved in the delivery of recommendations (e.g. DfT, TSB and DECC) will be represented on the Council, either at ministerial or senior official level as required.

### **Scope and timescales**

As with NAIGT, the Automotive Council's remit will cover the interests of and promote publicly the UK Automotive Manufacturing Sector – R&D, design engineering, volume vehicle, power train and component assembly, niche vehicle manufacture (including construction equipment) and the supply chain.

The interests and membership of the Automotive Council will be wide ranging but the Council should not seek to duplicate the role or focus of existing bodies in BIS or other departments. The Council's focus should be strategic.

**Automotive Council Secretariat**  
**November 2009**

**Paper no: AC1012/03b:**

**Automotive Councils' areas of initial focus**

**1. Outreach, marketing and presentation**

Tier 1 inward investment campaign

Engagement with OEMs on shared long-term vision

**2. Test Bed UK and Technology Road Map**

Government sets out approach and forward plan

Agreed programme management, branding approach

Industry agrees shared vision and communications

Industry aligns its programmes in support

Progress reporting established

**3. Technology road map**

Review of work to date for completeness and refine product

Agree lower level detail of TSB research and promulgate

Priorities for inward investment – agreed with UKTI

Priorities for promoting UK strengths – agreed with UKTI

Agreed UKTI Automotive work programme

Engage Government and TSB re innovation networks

Engage Research Councils and TSB re investment priorities

Review product development facilities

**4. Supply chain strategy**

UK Supply Chain SWOT analysis and reflection of VM priorities

Aerospace comparison – learning

Training and RDA support

MAS engagement

Technology Supply Chain vision

**5. Skills strategy**

Engage Government re skills strategy

Engage SSG

Identify Low carbon skills priorities

Review skills strategy for production

**6. Business environment**

For low carbon

Engage re built environment, grid etc

**Paper no: AC1012/03c:**

**Future Automotive Council – proposed formal Meeting Dates**

Thursday 18th March	9.30am - 11.30am
Thursday 1st July	9.30am - 11.30am
Thursday 21st October	9.30am - 11.30am